



Crown-Indigenous Relations
and Northern Affairs Canada

Relations Couronne-Autochtones
et Affaires du Nord Canada

Funding Application

Mackenzie Valley Highway

Environmental Assessment

Northern Participant Funding Program

Fiscal Years 2026-2027 & 2027-2028



Canada

Pre-submission checklist

Please use this checklist to help ensure that your application is complete so that there are no delays in reviewing your application for funding.

Checklist

- ☐ Part A: Eligibility Checklist is completed
- ☐ Part B: Applicant Information is completed
- ☐ Part C: Work Plan is completed
- ☐ Part D: Expenses is completed and detailed information regarding costs and a proposed budget is included in your submission.
 - ☐ Budget calculations are complete, correct, and clearly explained where appropriate.
- ☐ Part E: Other Funding Sources is completed
- ☐ Ensure your proposal is submitted to aidefinancierparticipants-participantfunding@rcaanc-cirnac.gc.ca **before 11:59pm EST on Friday, September 18, 2026.**



Participant Funding Application Form

When completing this application, please refer to “How to Complete Your Funding Application” of the Participant Funding Guide.

CIRNAC staff are happy to provide advice on the program as you prepare your application, and we strongly recommend that you contact us at aidefinancierparticipants-participantfunding@rcaanc-cirnac.gc.ca.

Part A: Eligibility Checklist

Are you, your group, or the organization you represent a for-profit organization?	☐ Yes ☐ No
Do you, your group, or the organization you represent have a direct commercial interest in the development?	☐ Yes ☐ No
Do you, your group, or your organization represent another level of government, other than an Indigenous government?*	☐ Yes ☐ No
<i>*Under certain circumstances, municipal governments may be eligible.</i> For more information, please email program staff at aidefinancierparticipants-participantfunding@rcaanc-cirnac.gc.ca.	

If the answer to any of the above questions is yes, you are **ineligible** for participant funding.

Do you have Indigenous or Traditional Knowledge, Inuit Qaujimajatuqangit, Indigenous perspective, or community knowledge, relevant to the environmental assessment?	☐ Yes ☐ No
Does the proposed project have potential impacts on your asserted claims, rights, or title?	☐ Yes ☐ No
Do you plan to provide expert information relevant to the anticipated impacts of the project?	☐ Yes ☐ No
Do you have a direct, local interest in the development, such as living or owning property in the development area?	☐ Yes ☐ No

If the answer to any of the above questions is yes, you are **eligible** for participant funding.

Do you, your group, or the organization you represent have any personal, family, or business involvement with the project proponent, or any government departments or agencies involved?	☐ Yes ☐ No
If so, please explain	



Part B: Applicant Information

Participation in the *Mackenzie Valley Environmental Impact Review Board's environmental assessment of the Government of the Northwest Territories' proposed Mackenzie Valley Highway Project*.

Organization Applicants

Name of Organization or Unincorporated Entity			
Mailing Address		City/Town	Territory
Telephone Number	Fax Number	Email Address	
What unique perspective or role do you (or the organization you represent) bring to the review of the project? (see Annex A in the Funding Guide for detail information)			

Individual Applicants

Surname (Last name)		Full given names	
Mailing Address		City/Town	Territory
Telephone Number	Fax Number	Email Address	
What unique perspective or role do you bring to the review of the project? (see Annex A in the Funding Guide for detailed information)			



--

Signing Authority for Contribution Agreements, Amendments, and Financials

Name	Title
Email	Telephone



Part C: Work Plan

The Northern Participant Funding Program (NPFP) **can provide up to \$100,000.00 in the 2026-2027 fiscal year and \$150,000.00 in the 2027-2028 fiscal year** for participation in the *Mackenzie Valley Environmental Impact Review Board's environmental assessment of the Government of the Northwest Territories' proposed Mackenzie Valley Highway Project*. Please ensure the work plan and budget plan are aligned with the project funding cap. Expected activities taking place over the funding period include **participation in the community and technical re-scoping meetings, review of the revised Terms of Reference and Developer's Assessment Report, and associated technical meetings and public hearings.**

Describe your proposed activities and objectives and how they will contribute to the Board's understanding of the anticipated effects of the project. Please specify:

- objectives of the proposed activities;
- proposed activities; and
- intended outcomes of the proposed activities.



Will you be working with any other groups or organizations involved in the project review or affected by the proposed project? If so, please list.

What steps will you take to ensure that the activities proposed in the work plan incorporate the views of women, gender-diverse people, youth, elders, 2SLGBTQIAA+, people with disabilities, people of colour, or people affected by colonial institutions or intergenerational trauma, as well as the different effects the project being assessed might have on them?

Please note that while this question is optional, addressing it can support you in ensuring meaningful participation in the environmental assessment, and that the answers you provide will contribute to improving the Program. It can also help you ensure that equality, diversity and inclusion considerations are integral parts of the information available to the Board, and that the views, concerns, and unique issues facing all of those you represent are included, in a culturally competent manner, in assessment processes.





Part D: Budget Plan

The Northern Participant Funding Program can provide up to \$162.05/person/day in per diems, according to the [National Joint Council Directive](#). (Note: these rates are updated every fiscal year April 1 and October 1).

The Program does not subject Honoraria to a \$200 limit.

FISCAL YEAR 2026-2027

Anticipated activities include visioning workshops in communities and a re-scoping workshop in Yellowknife, as well as the review of the revised Terms of Reference.

Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)
Q2 (July – September)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$
	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$



	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title:		\$
		Position Title:		
	Office Supplies			\$
	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q2				
				\$

Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)
Q3 (October – December)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$



	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$
	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title: Position Title:		\$
	Office Supplies			\$
	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q3				\$



Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)
Q4 (January – March)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$
	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$
	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title: Position Title:		\$
	Office Supplies			\$
	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q4				\$



FISCAL YEAR 2027-2028

Anticipated activities include review of the revised Developer's Assessment Report and associated public hearings.

Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)
Q1 (April – June)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$
	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$
	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title: Position Title:		\$
	Office Supplies			\$



	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q1				\$

Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)
Q2 (July – September)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$



	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$
	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title: Position Title:		\$
	Office Supplies			\$
	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q2				\$

Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)



Q3 (October – December)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$
	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$
	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title: Position Title:		\$
	Office Supplies			\$
	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q3				\$



Fiscal Quarter	Expense Category	Activity Description	Rate/Cost breakdown (\$/day, # of days, and # of people)	Estimated Cost for the quarter (Total of the Rate column)
Q4 (January – March)	Travel (Please include from/to and objective of travel)	Transportation Accommodation Per diem Other		\$
	Professional fees (including legal experts and honoraria). Please also include type of professional	Professional rate Transportation Accommodation		\$
	Staff Salary (this only applies to those hired for the project. Not existing employees)	Position Title: Position Title:		\$
	Office Supplies			\$
	Media, Advertising, Promotion			\$
	Other Expenses (including admin fees, community meetings, childcare, catering, hospitality, etc)			\$
Total for Q4				\$



2026-2027 Total Expenses*: _____

2027-2028 Total Expenses*: _____

** This total should amount to the total for all applicable fiscal quarters and should not exceed the project funding cap of \$100,000.00 in the 2026-2027 fiscal year and \$150,000.00 in the 2027-2028 fiscal year.*

Funding Payment Schedule

Please populate the table below based on when you require your payment(s), if the funding is approved (i.e., Lump sum, monthly, etc.). This should coincide with your quarterly budget work plan above.

We will do our best to accommodate your preferred payment method; however, it may not always be feasible.

Fiscal Year 2026-2027

April 2026	May 2026	June 2026	July 2026	August 2026	September 2026
October 2026	November 2026	December 2026	January 2027	February 2027	March 2027



Fiscal Year 2027-2028

April 2027	May 2027	June 2027	July 2027	August 2027	September 2027
October 2027	November 2027	December 2027	January 2028	February 2028	March 2028



Part E: Other Funding Sources

Have you applied or will be applying for funds from other sources to participate in the assessment/review process? ☐ Yes ☐ No
If yes, please specify funding level and the source.

The collection, use and disclosure of personal information by the Northern Participant Funding Program is authorized under the *Department of Crown-Indigenous Relations and Northern Affairs Act*. This collection, use and disclosure of personal information is in accordance with the requirements of *Privacy Act*. Information collected will be used exclusively to make funding decisions, to establish and administer funding agreements, to evaluate and report on the program's activities, to inform program design and implementation, and to improve service delivery and program administration. The collection, use, and disclosure of your personal information is required to fully assess applications for program-related funding and to support efficient program design and implementation. Should you decline to provide the information requested, the Department may be unable to assess the completeness, eligibility, or relevance of your applications, which may result in the rejection of your application.

To support the purposes outlined above, your personal information can be disclosed to other departments and agencies within the Government of Canada; to the governments of Yukon, Nunavut, or the Northwest Territories; to the members of the program's Application Review Committee; or to the Yukon Environmental and Socio-economic Assessment Board, the Nunavut Impact Review Board, the Environmental Impact Review Board, or the Mackenzie Valley Environmental Impact Review Board.

Personal information will be retained pursuant to the *Privacy Act* and its *Regulations*. The collection of information is described in the Class of Records for the Environmental Assessment, Conservation and Land Use Planning (AANDC NAO 1401) located in the departmental InfoSource publication online at infosource.gc.ca.

Individuals have the right to the protection of, access to and request the correction of their personal information under the *Privacy Act*. If you require clarification concerning this Privacy Notice Statement, please contact the Departmental Access to Information and Privacy Office at 1-819-997-8277 or by email at aadnc.upvp-ppu.aandc@canada.ca. For more information on privacy issues, your right to file a complaint and the *Privacy Act* in general, you can consult the Privacy Commissioner at 1-800-282-1376

How to submit your application

Submit your application to aidefinanciereparticipants-participantfunding@rcaanc-cirnac.gc.ca after completing all items in the Pre-submission checklist.

To be considered for funding, **applications must be received by 11:59pm EST on Friday, September 18, 2026.**



Funding Requests Exceeding Project Funding Cap (For Data-Collection Purposes Only)

If additional funding is needed to participate in the assessment/review for the 2026-2027 and 2027-2028 fiscal years, please fill out Annex C.

****Please note that the information provided below is intended solely for data tracking and to support improvements to the NPFP.**

Eligible Activities and Expenses Please select a box if applicable	Additional Amount Per Activity	Description Please tell us why is the amount in Annex A not enough?
☐ Technical reviews of information		
☐ Research		
☐ Data Collection		
☐ Community Meetings		
☐ Honoraria		
☐ Indigenous Knowledge or Inuit Qaujimajatuqangit (Collection, translation, documentation or transmission)		
☐ Preparation of Submissions and Presentations		
☐ Preparation of Witnesses		
☐ Retention of Experts (Professional Fees)		
☐ Travel Expenses (Transportation, accommodation, per diems, etc.)		
☐ Non-core Staff Salaries		
☐ Office Supplies		
☐ Telephone Charges		
☐ Media Advertising/Promotion		
☐ Other Expenses (Including childcare, catering, hospitality, participation incentives, administrative costs, etc)		

