



February 25, 2025

Notice of Proceeding

Line 490 Replacement project, Imperial Oil Resources NWT Ltd.

RE: Information Requests, procedural information

1. Introduction

On December 13, 2024, the Review Board issued a Notice of Proceeding ([PR#50](#)) inviting parties to submit Information Requests (IRs). IRs allow parties to ask detailed questions to better understand the project, its potential impacts on the environment and people, and how to mitigate those impacts. it.

2. Review Board's Rules of Procedure

Rules 35-40 of the Review Board's [Rules of Procedure](#) describe the procedure for information requests during a Review Board proceeding. The information requests process for this EA will be as follows:

1. Parties may seek information within the scope of assessment for this EA from any other party, within the time set out by the Review Board. The scope of assessment is set out in the *Scoping Document and Reasons for Decision*¹.
2. Information requests will be submitted to the Review Board using the Online Review System, or other means set out by the Review Board, which will be accessible to all parties and the public. If a party experiences a technical or other difficulty, it can contact Review Board staff for assistance.
3. The Review Board has the authority to reject any IR that is outside the scope of the environmental assessment, is offensive, or for other reasons determined by the Review Board. If the Review Board rejects an IR, the Board would notify parties, and no IR response would be required.

¹ See the Review Board's [Scope of Environmental Assessment and Reasons for Decision](#) (PR#48) for details on the scope of development.



4. Unless the Review Board gives such notice, parties from whom information is requested are responsible for providing a response within the time set out by the Board.
5. If the party from whom information is requested objects to providing the information, that party may request a ruling from the Review Board under Rule 39 and should do so as soon as possible. The IR does not need to be answered until the Review Board's ruling is released.
6. If the party requesting information believes the IR response does not provide the requested information and does not provide adequate rationale explaining why the information is not provided, then that party may request a ruling from the Review Board, under Rule 39.

As part of the process set out above, Review Board staff review all new IRs as they are posted to the Online Review System and advise the Review Board if any IRs appear to be offensive or clearly outside the scope of assessment. In such a case, the Review Board may seek clarification from parties before ultimately deciding whether to reject the IR in question. IRs that are clearly offensive may be removed immediately by Review Board staff, pending the Review Board's review and decision.

3. Contact information

For questions or more information, please contact:

- Simon Toogood, Senior Environmental Assessment Advisor at (867) 766-7053 or stoogood@reviewboard.ca, or
- Malorey Nirlungayuk, Environmental Assessment Advisor at (867) 766-7058 or mnirlungayuk@reviewboard.ca